



# Furniture Program & Guidelines

May 2008

# Furniture Program & Guidelines

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1. Furniture is a subset of the Furniture Program
2. What is the Furniture Program today
3. Where we need to be
4. How do we get there
5. Example



# Furniture Program Goal

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**Save money**

**Maximize efficiencies**

**Support Stanford's  
initiatives**

Health and Safety

Sustainability

Capital Program



**Furniture Guidelines**

By: Dept of Capital Planning and Space Management

What is the Furniture  
Program today and  
Where do we need to  
be

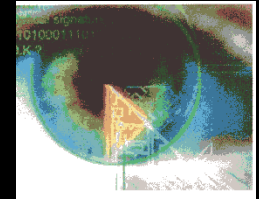
## Existing Furniture Program



### \$ Furniture

FY'06: \$ 4- 6 M /yr

## FUTURE



### \$ Furniture

FY'07: \$7M

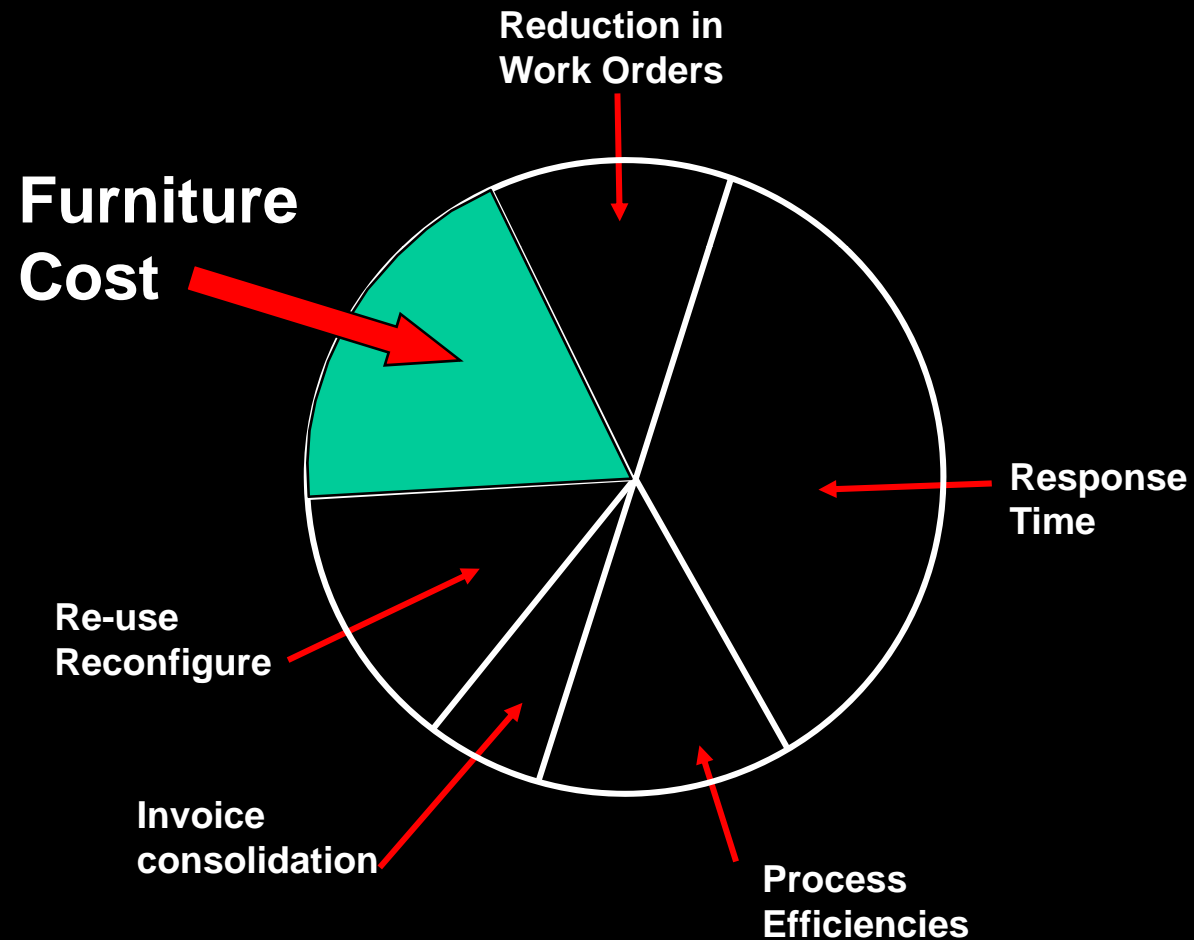
FY'08: \$9M

FY'09: \$15

FY'10: \$25

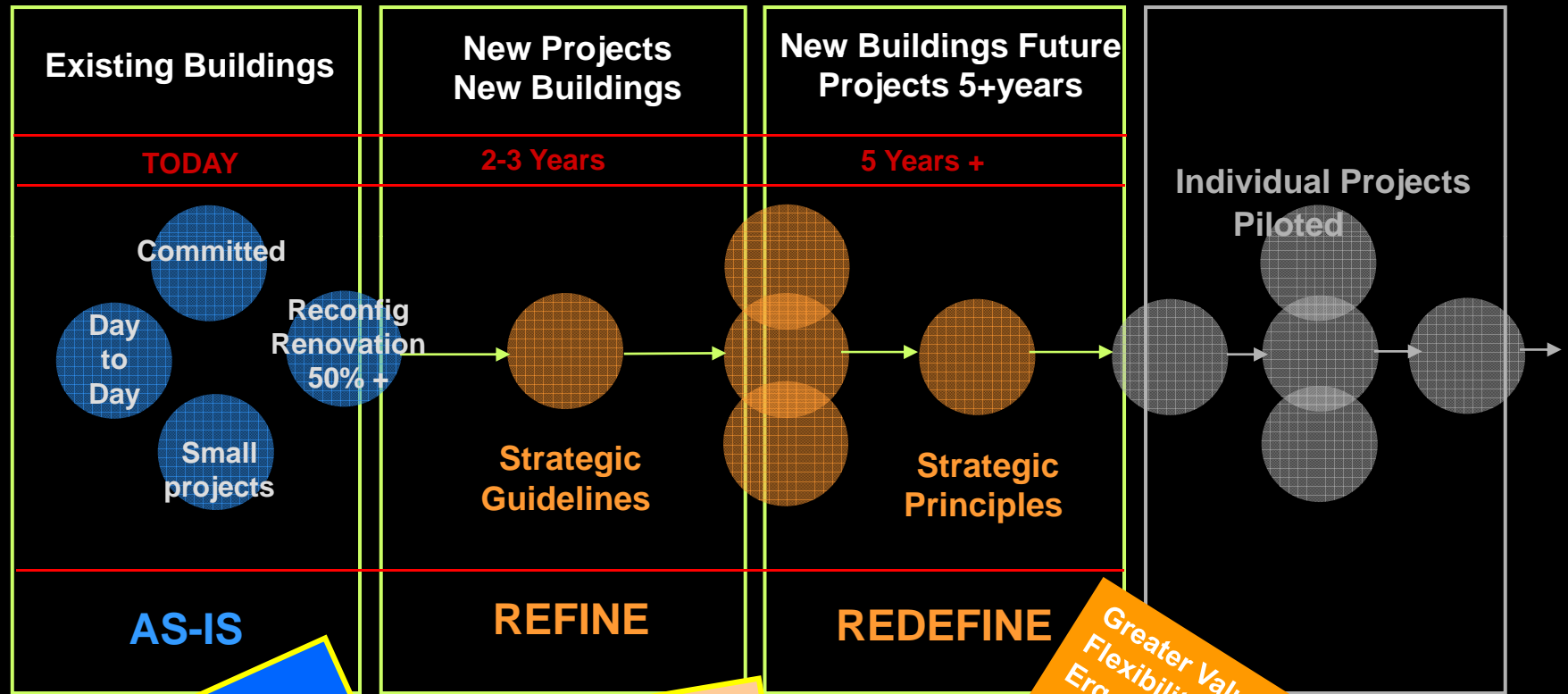
FY'11 ...: \$15M...+

# Actual Furniture Costs



# Furniture Program & Guidelines

## Impact on Stanford Facilities



variable costs  
 Less flexible  
 Less Ergonomic  
 questionable quality  
 Less sustainable

Value Added  
 Flexible Ergonomic  
 Quality  
 Sustainable

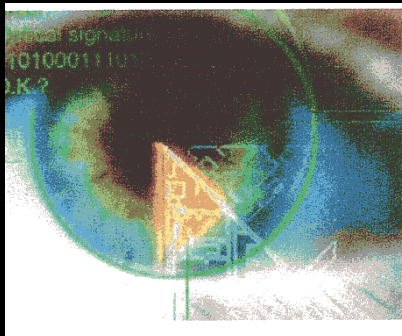
Greater Value  
 Flexibility/Adaptability  
 Ergonomic  
 Quality  
 Sustainable  
 Classic Esthetic  
 Great Service

# Furniture Program & Guidelines

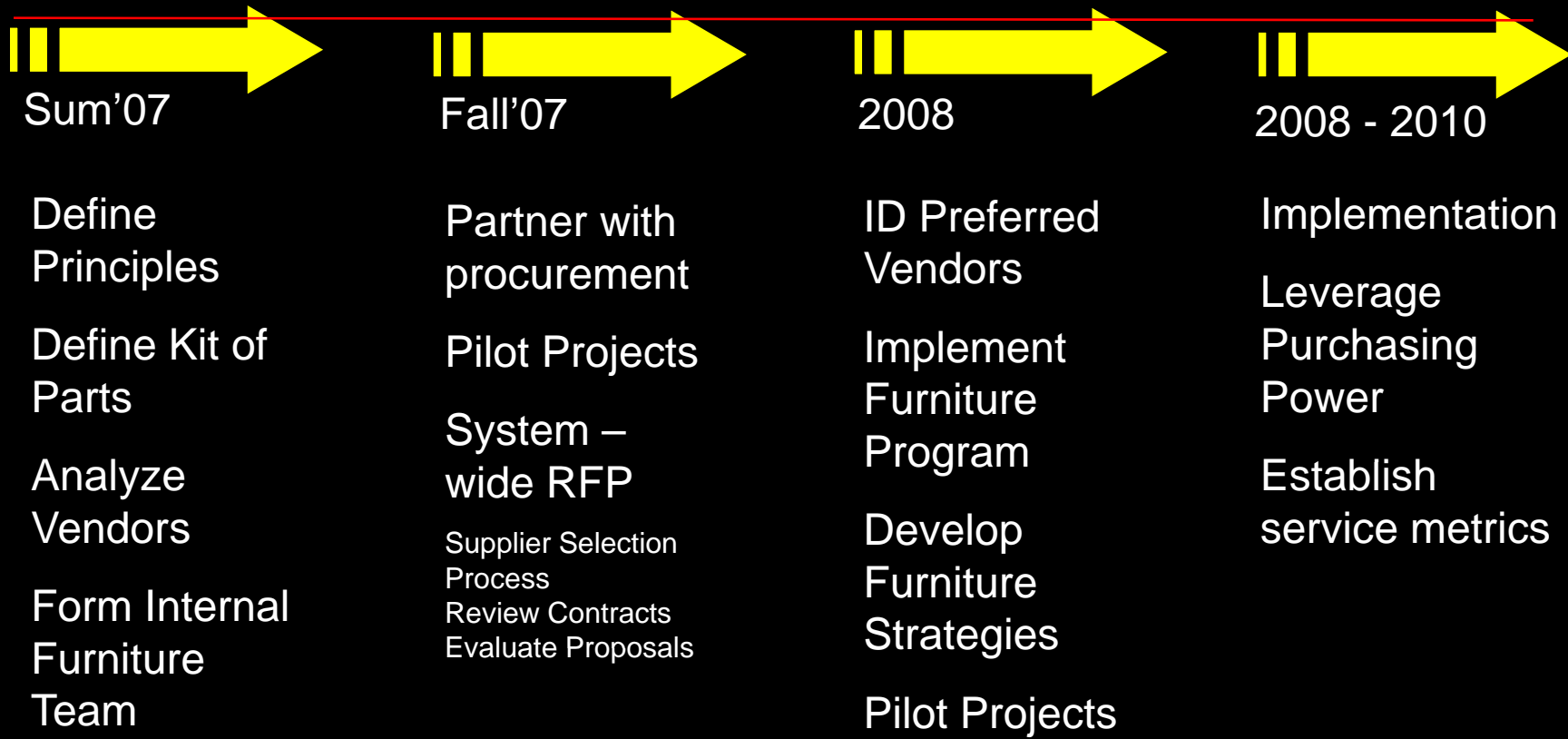
Next steps.....

**Furniture Guidelines**

By: Dept of Capital Planning and Space Management



## Furniture Program



### Furniture Guidelines

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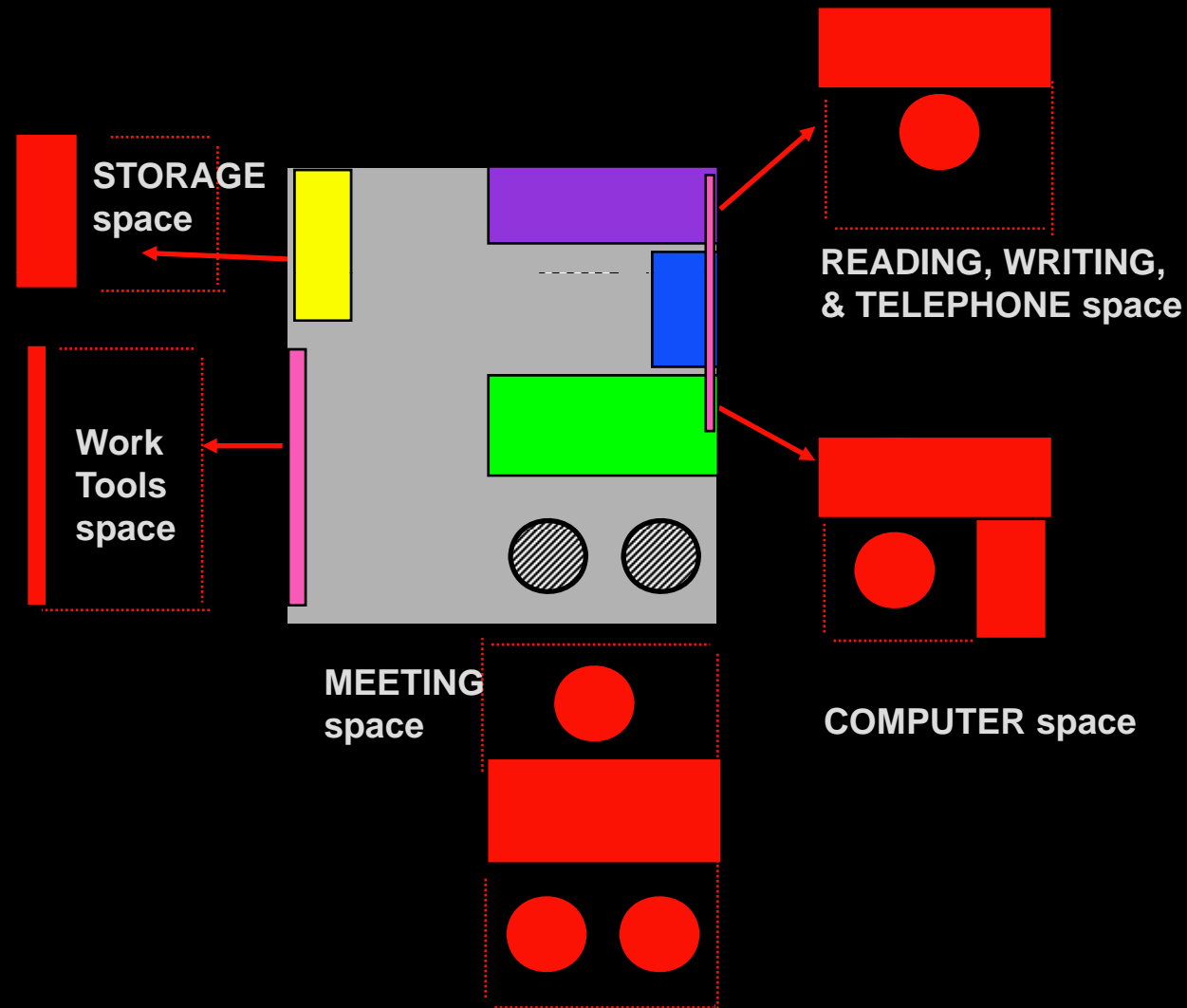
# Furniture Kit of Parts

**Furniture Guidelines**

By: Dept of Capital Planning and Space Management

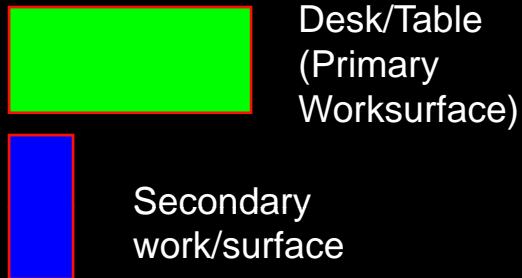
## Developing Furniture Strategies

### Kit of Parts – deconstructing the work process

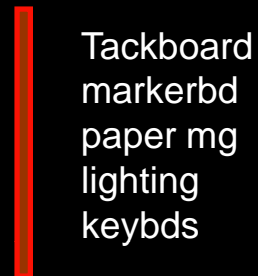


**Furniture pieces (Kit of parts)**

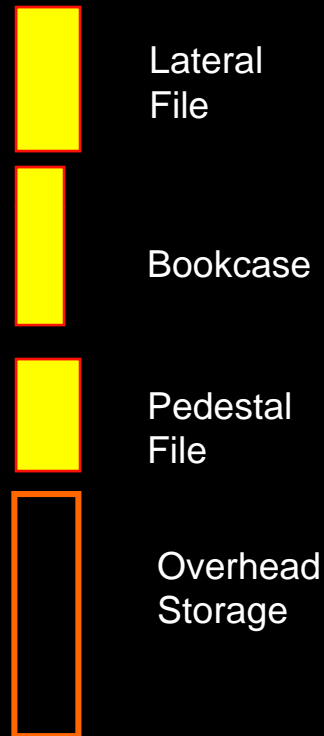
**READING, WRITING,  
& TELEPHONE**



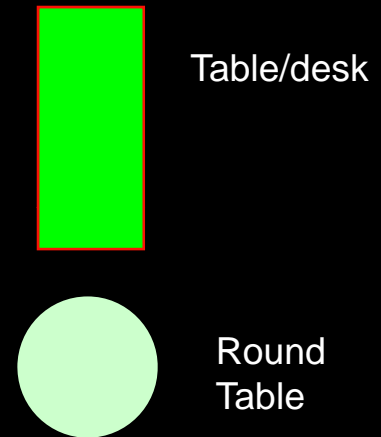
**TOOLS**



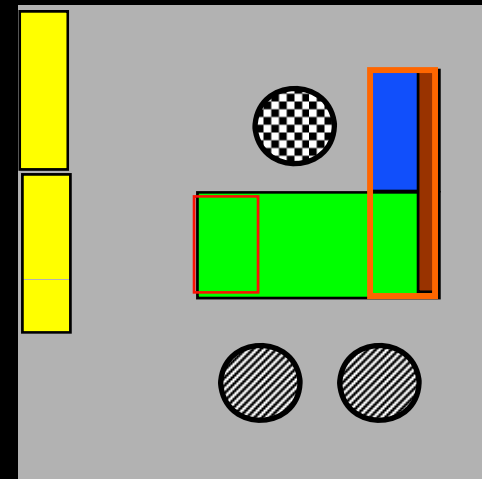
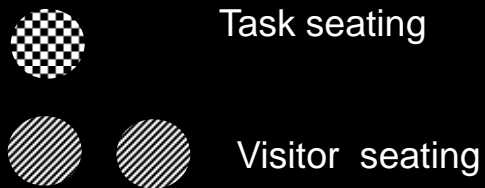
**STORAGE**



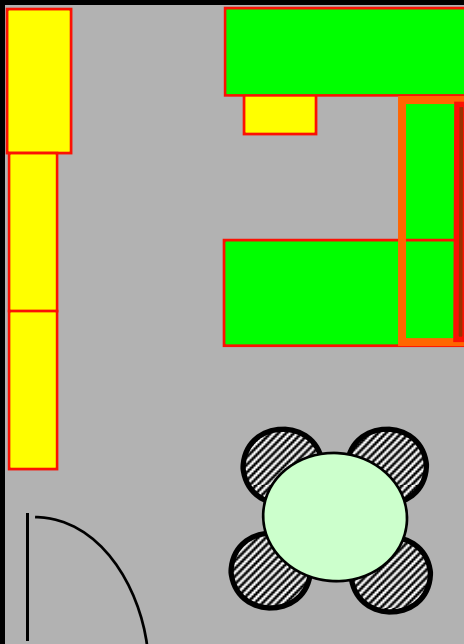
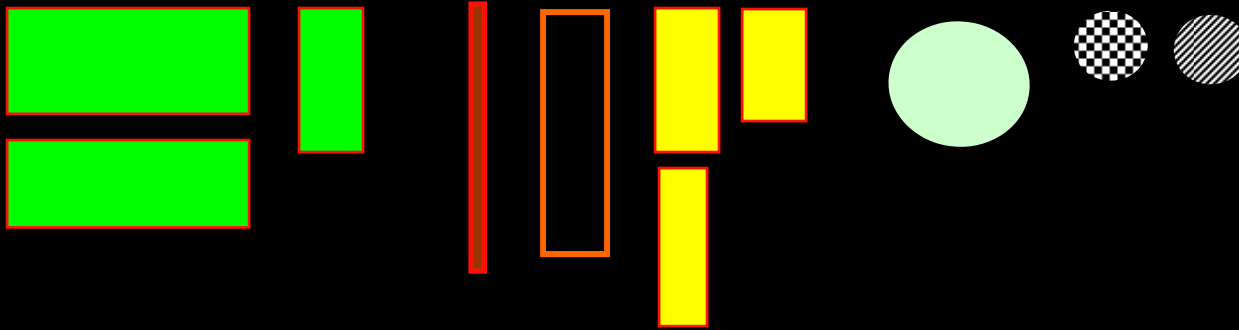
**MEETING**



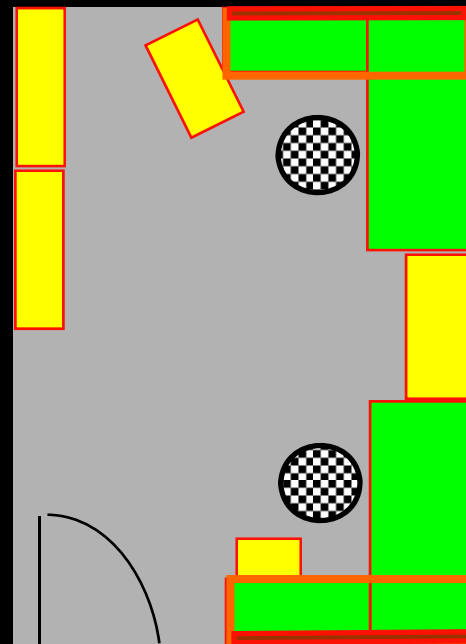
**SEATING**



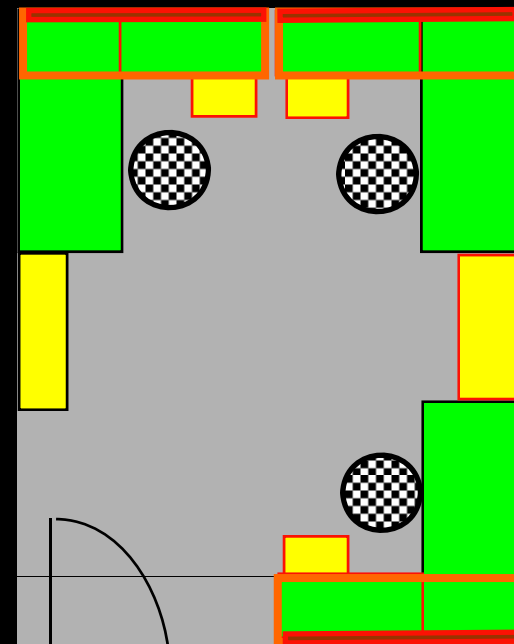
## Furniture pieces (Kit of parts) 11



One Staff Office

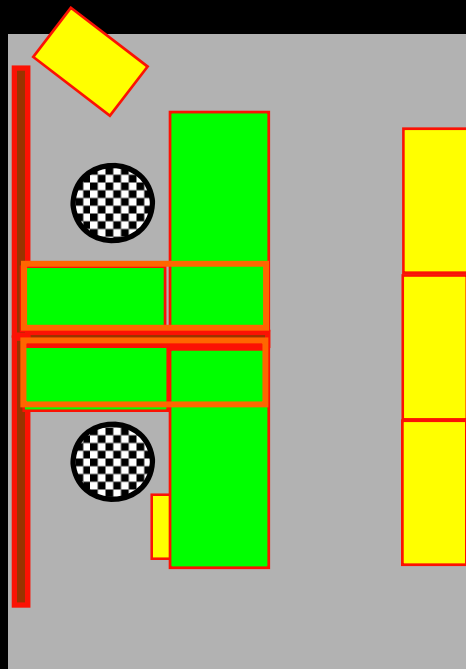
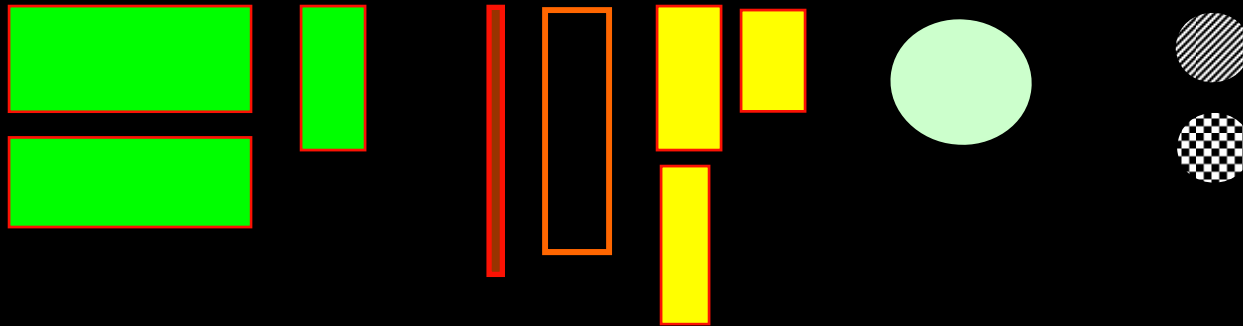


Two Staff Office

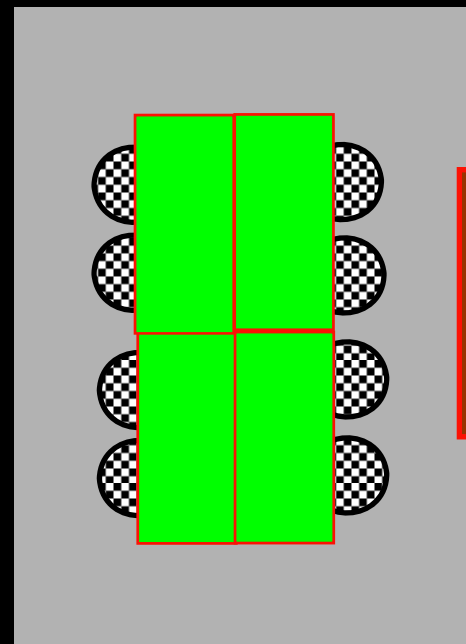


Three Staff Office

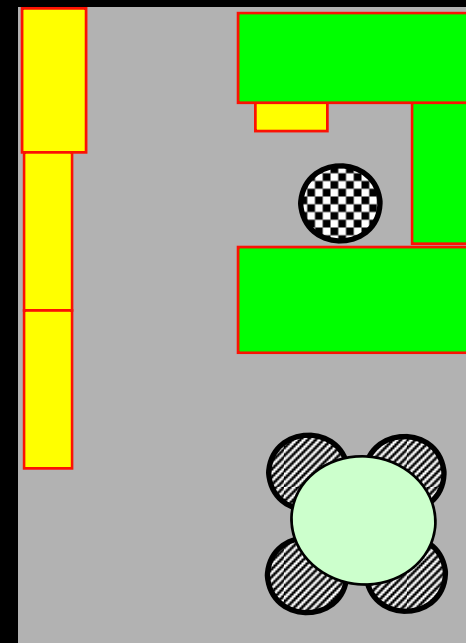
# Furniture pieces (Kit of parts) 11



Open Office



Conference Rm



Dean/Director's Office

# Furniture Program

## Guiding Principles

- Value \$\$
- Health
  - Ergonomics
- Sustainability
  - Flexibility
  - Performance
  - Safety
  - Quality

# Furniture Program

## Performance Standards

- Workplace:
  - Concepts (Kit of Parts)
- Product:
  - IFMA/BIFMA
  - UL rating
  - TIA
  - Mcdonough Braungart
  - Greenguard Certification
- Vendors:
  - Performance Metrics